

## Registration process, Step 03 – Uploading Photographs of your Establishment

### Home Stay / Bungalows

#### Non Mandatory sections

|                                                   |   |       |       |       |
|---------------------------------------------------|---|-------|-------|-------|
| 01. Name Board                                    | : | ----- | ----- | ----- |
| (Not compulsory for HSU)                          |   |       |       |       |
| 02. Main Entrance                                 | : | ----- | ----- | ----- |
| 03. Compound                                      | : | ----- | ----- | ----- |
| (Full image of the premises)                      |   |       |       |       |
| 04. Bed Rooms                                     |   |       |       |       |
| 4.1. SGL Room                                     |   |       |       |       |
| 4.1.1. Amenities                                  | : | ----- | ----- | ----- |
| 4.1.2. Attached Bathroom                          | : | ----- | ----- | ----- |
| 4.1.3. Floor plan / Emergency plan (If available) | : | ----- | ----- | ----- |
| 4.1.4. Entrance                                   | : | ----- | ----- | ----- |
| 4.2. DBL Room                                     |   |       |       |       |
| 4.2.1. Amenities                                  | : | ----- | ----- | ----- |
| 4.2.2. Attached Bathroom                          | : | ----- | ----- | ----- |
| 4.2.3. Floor plan / Emergency plan (If available) | : | ----- | ----- | ----- |
| 4.2.4. Entrance                                   | : | ----- | ----- | ----- |
| 4.3. TRPL Room                                    |   |       |       |       |
| 4.3.1. Amenities                                  | : | ----- | ----- | ----- |
| 4.3.2. Attached Bathroom                          | : | ----- | ----- | ----- |
| 4.3.3. Floor plan / Emergency plan (If available) | : | ----- | ----- | ----- |
| 4.3.4. Entrance                                   | : | ----- | ----- | ----- |
| 4.4. Other                                        | : | ----- | ----- | ----- |
| (Rooms not relate to the above)                   |   |       |       |       |
| 05. Dining Area                                   |   |       |       |       |
| 5.1. Seats                                        | : | ----- | ----- | ----- |
| 5.2. Menu Cards (If available)                    | : | ----- | ----- | ----- |
| 5.3. Cutlery & Crockery store                     | : | ----- | ----- | ----- |
| 5.4. Full image of the dining area                | : | ----- | ----- | ----- |
| 06. Kitchen                                       |   |       |       |       |
| 6.1. Freezers, Refrigerators                      | : | ----- | ----- | ----- |
| 6.2. Gas cylinders                                | : | ----- | ----- | ----- |
| 6.3. Cookers                                      | : | ----- | ----- | ----- |
| 6.4. Cutlery & Crockery                           | : | ----- | ----- | ----- |
| 6.5. Full image of the kitchen                    | : | ----- | ----- | ----- |

|                                                                 |         |       |       |
|-----------------------------------------------------------------|---------|-------|-------|
| 07. Iron & Iron board/ Laundry facilities                       | : ----- | ----- | ----- |
| 08. <b>Swimming Pool</b> <i>(if available)</i>                  |         |       |       |
| 8.1. Full image of the pool                                     | : ----- | ----- | ----- |
| 8.2. Pool rules                                                 | : ----- | ----- | ----- |
| 8.3. Depth marking                                              | : ----- | ----- | ----- |
| 09. Fire Equipment                                              |         |       |       |
| 9.1. Fire Extinguishers                                         | : ----- | ----- | ----- |
| 9.2. Fire Blankets                                              | : ----- | ----- | ----- |
| 10. Garbage Disposable                                          | : ----- | ----- | ----- |
| 11. Caretaker & his accommodation <i>(Applicable for Bung.)</i> | : ----- | ----- | ----- |
| 12. Guest Registration Book/ system                             | : ----- | ----- | ----- |
| 13. Invoices/ Bills                                             | : ----- | ----- | ----- |
| 14. Backyard of the HSU/Bung.                                   | : ----- | ----- | ----- |
| 15. Any other photographs                                       | : ----- | ----- | ----- |